



Privacy Policy

Your data privacy and security are important to us. When you register for this event, AUTM will process your data in accordance with our legitimate interests for hosting an industry event and for being a community-based organization. For more on how AUTM manages and protects your data, visit autm.net/privacy-policy. Please review our privacy policy, including how to exercise your rights under the General Data Protection Regulation (GDPR).

Liability Waiver

As a condition of my participation in this meeting or event, I hereby waive any claim I may have against AUTM and its officers, directors, employees, or agents, or against the presenters or speakers, for reliance on any information presented and release AUTM from and against any and all liability for damage or injury that may arise from my participation or attendance at the program. I further understand and agree that all property rights in the material presented, including common law copyright, are expressly reserved to the presenter or speaker or to AUTM. I acknowledge that participation in AUTM events and activities brings some risk and I do hereby assume responsibility for my own well-being. If another individual participates in my place per the AUTM Substitution Policy, the new registrant agrees to this disclaimer and waiver by default of transfer.

I understand that travel and gathering involves risk of sickness, including sickness from COVID-19. I (and on behalf of my guest(s)) waive and release AUTM and its sponsors and exhibitors, and their employees and agents, from and against claims, liabilities and expenses arising from injury, sickness or death from contraction or spread of COVID19 or other communicable disease due to travel to or attendance at an event sponsored by AUTM.

I will take necessary precautions while at the event including, but not limited to, engaging in appropriate social distancing, wearing a mask when requested and/or required, minimize face touching, frequently washing hands and avoiding risky environments such as overcrowded bars or restaurants. I agree to not attend any AUTM event if I feel ill or had recent exposure to a COVID-19 case.

This waiver and release are binding on me.

Code of Conduct

AUTM is a listening organization focused on its participants. AUTM Annual Meeting is designed to increase interaction, engagement, collaboration, connectivity, and community, in a fun and safe learning environment.

We value the participation of each member of the community and endeavor to deliver an enjoyable and fulfilling experience. Conference participants are expected to conduct themselves with integrity, courtesy and respect for others and maintain the highest level of professionalism at all conference programs and events, whether officially sponsored by AUTM or not.

All attendees, guests, speakers, organizers, volunteers, partners, vendors, and staff at any AUTM event are required to observe the following Code of Conduct.

AUTM provides a harassment-free conference experience for everyone, regardless of gender, sexual orientation, disability, physical appearance, body size, race, or religion. We do not tolerate harassment of conference participants in any form.

All communication should be appropriate for a professional audience including people of diverse backgrounds and cultures. Sexual language and imagery are not appropriate for the conference.

Be kind to others. Do not insult or defame participants. Harassment in any form, sexist, racist, or exclusionary jokes are not condoned at AUTM Events. Participants violating these rules may be asked to leave the conference at the sole discretion of AUTM. Thanks for helping to make this a welcoming event for all.

Media Disclaimer and Waiver

AUTM intends to take photographs and video of this event for use in AUTM news and promotional material, in print, electronic and other media, including the AUTM website. By participating in this event, I grant AUTM the right to use any image, photograph, voice, or likeness, without limitation, in its promotional materials and publicity efforts without compensation. All media become the property of AUTM. Media may be displayed, distributed, or used by AUTM for any purpose.

General Data Protection Regulation Opt-In

AUTM would like to publicly list you as an attendee. This helps drive attendance, and we kindly ask for your participation. If you agree, we will list your name, title, company, and location, on the website.

Cancellation Policy

Cancellation of registration must be submitted to AUTM in writing, via email to info@autm.net, and must be dated on or before 5:00 p.m. Eastern Time on Wednesday, January 12, 2022, to receive a refund, less a \$150 USD registration cancellation processing fee. After the deadline, no refunds will be granted. Additionally, refunds will not be granted for no-shows.

Please note, you must be a current AUTM Member during the year of the event to receive the Member rate. If you should cancel your AUTM 2022 Annual Meeting registration, it does not apply to your AUTM Membership dues paid during the registration process.

What happens if the AUTM 2022 Annual Meeting is Cancelled?

The AUTM 2022 Annual Meeting will not be cancelled. Should circumstances no longer allow for an in-person Meeting in New Orleans, the event will be hosted virtually in the spring of 2022. In the event of a virtual Meeting, your full registration fee will automatically be applied to the online event.

Substitution Policy

Replacement of a registered AUTM attendee by a business colleague/co-worker will be accepted. A \$50 USD processing fee will apply to all substitutions if notified in writing by 5:00 p.m. Eastern Time on Friday, February 11, 2022. If the original registrant was registered as a AUTM member, the new registrant must also be a member or join membership upon registering. After Friday, February 11, 2022, no substitutions will be allowed.

Health and Safety

Your well-being is AUTM's top priority. As a result, AUTM is putting measures in place to make this a safe Meeting for everyone – attendees, staff, and vendors.

Vaccination and COVID-19 Testing Requirement

AUTM will require **proof of COVID-19 vaccination or a negative COVID test, taken no more than three days before the event.** This applies to attendees and staff of the AUTM 2022 Annual Meeting at the Hilton New Orleans.

AUTM has put into place protocols to keep you and your colleagues as safe as possible at the Annual Meeting, autm.net/safety-protocols.

Can't Make the Meeting?

You can still partner with all attendees and learn from the educational content at the AUTM 2022 Annual Meeting by registering for an online experience. Virtual participants will have access to AUTM Connect, our partnering platform. You can schedule virtual meetings with all attendees. You will also have access to the recorded educational content to watch at your leisure. Registration for this option will open in the coming weeks.

If you have questions regarding your health and safety at AUTM 2022 Annual Meeting, please email info@autm.net.